

Ohio Mennonite Conference
Conference Minister Job Description

Reports to: Ohio Conference Leadership Council, Chaired by Moderator

Effective:

Status: Full Time, exempt

Term of Employment: Three years, renewable

Benefits: In accordance with Ohio Mennonite Conference Salary and Benefits Policy (March 2021) and Pastor Salary Guidelines Worksheet, MCUSA.

Gather, Equip and Send our congregations by the power of the Holy Spirit to
live out God's Greatest Commandments and Jesus' Great Commission.

Ohio Mennonite Conference mission statement

Job Summary

The conference minister articulates the Conference vision and coordinates Conference ministries and activities. The conference minister ensures the implementation of Conference directives for the benefit of Ohio Conference congregations and pastors.

Essential Functions:

- **Leadership and Vision**
 - Works with the Leadership Council to provide the leadership needed to support the congregations and pastors of Ohio Mennonite Conference.
 - Work within the current strategic plan to implement and cultivate support for the vision for Ohio Conference.
- **Connecting Within and Beyond Ohio Mennonite Conference**
 - Connect with pastors in various settings.
 - Support congregations, including resourcing pastoral search processes.
 - Work with the Credentialing Committee to support the licensing and ordination process, including assigning mentors. Perform installations and ordinations or designate a representative to do so.
 - Lead delegate cluster meetings.
 - Represent Ohio Conference at wider church gatherings.
- **Administration**
 - Supervise Ohio Conference Staff.
 - Work with the Stewardship Committee to provide financial oversight and promote the development of Conference.
 - Work with the moderator to plan the agenda for an annual business meeting.

Personal growth and accountability:

- Maintain a personal growth plan that includes professional and intercultural development
- Is aware of power and privilege dynamics; a growing capacity to celebrate cultural diversity
- Able to handle sensitive information so that confidentiality is honored.
- Nurture staff and committee relationships through open, honest communication

- Participate in a yearly evaluation, and larger 3-year evaluation
- Meet regularly with the conference moderator

Competencies:

- **Mission Ownership:** Demonstrates understanding and full support of the mission, vision, and values of Ohio Mennonite Conference; able to implement the vision in concrete ways and understands conference structure and processes.
- **Spiritual Maturity:** Lives faithfully as a disciple of Jesus Christ. Tends to his/her own spiritual formation and nurtures the faith of individuals and congregations within the Conference. Previous church leadership experience preferred; currently credentialed or willing to be credentialed for specific ministry by Ohio Mennonite Conference.
- **Biblical Story:** Articulates the biblical story through an Anabaptist lens in ways that are consistent, honest, and invitational. Connects the biblical story with current reality.
- **Effective Communicator:** Is able to speak for Ohio Mennonite Conference and is comfortable being the face of the Conference. Regularly communicates to congregations through a variety of media.
- **Listening Skills and Conflict Resolution:** A non-anxious presence, able to consider differing perspectives and to remain connected to people with whom he/she disagrees. Has skills in reconciliation and conflict management.
- **Leadership and Management Skills:** Prioritizes multiple tasks and concentrates efforts on the most important tasks. Clearly and comfortably delegates tasks and decisions. Comfortable performing evaluations, leading meetings, attending to the business of Conference.