

TRANSITIONAL CONFERENCE LEADER JOB DESCRIPTION

Time Requirement: Full Time

Term: 6-12 Months

Reports To: Leadership Team

Position Purpose: To work with Leadership Team to lead Ohio Conference through a time of leadership transition. Work with Leadership Team to listen to all of Ohio Conference to build trust and set direction. Provide executive leadership to Ohio Conference.

Transitional Duties:

- Work with the Leadership on listening, trust building, and direction setting for Ohio Conference
- Work with the Leadership Team, develop a regular communication piece to keep the pastors and congregations informed of the transitional process
- Work with the Leadership Team to discern what type of leadership/staff is best for the long term
- Meet with Pastors in settings like pastor/peer to get a sense of pastoral needs that the conference can supply as well as the desires for pastoral services going forward
- Seek to understand the current structure and pathways of communications within the conference; discern what the de facto conference vision is
- Ask questions and make observations about possible disconnects in the system; or incongruencies within the conference system

Ongoing Conference Minister Duties:

- Meet with regional pastor(s) regularly to stay current on pastoral search processes and other congregational issues
- Focus on & facilitate congregational search processes (along with Ralph)
- Work with congregations that are assessing congregational viability
- Continue Regional Pastor oversight of the 4 congregations not given to current Regional Pastors (Wooster, Oak Grove [Smithville], Central, & Lafayette Christian Fellowship)
- Work with the rest of the staff in a team approach
- Be a resource person as needed/requested by various standing committees

Possible Duties:

Leadership Team will work with Transitional Leader to determine if she/he has adequate time to attend to the following duties.

- Attend the annual conference ministers' meeting in December (along with Ralph)
- Act as the contact person with the denomination from the Ohio Conference
- Connects with the Mid-States group that meets two times year
- Participate various committees and task forces within Ohio Conference