

Ohio Conference Mennonite Church USA  
**Ministry Development Team**  
**Job Description**

As stated in the Conference Constitution (dated 3/14/09)

**Membership**

The Ministry Development Team (MDT) consists of members as follows: (Article VIII.A)

- Moderator
- Assistant Moderator (Chairs MDT)
- Five (5) people with a passion for Faith, Worship and Witness (from these five, one person shall be selected to oversee the faith focus, one the worship focus, one the witness focus and one person to oversee the prayer ministry of the Conference)
- Three (3) Planners/Strategists
- Stewardship Ministry Chair
- Gifts Discernment Ministry Chair
  - (**Note:** 7/27/11 LT Meeting – MDT membership no longer required. Constitutional change being prepared.)
- Credentialing Ministry Chair
  - (**Note:** 7/27/11 LT Meeting – MDT membership no longer required. Constitutional change being prepared.)
- Conference Minister
- Regional Pastors
- Administrative Secretary
- Communicator/Editor
- Grant Writer
- Resource Team Coordinator (now called Coordinator of Volunteers)

**Responsibilities**

1. Functions as defined in Article VIII.C

- a. Respond to congregational needs brought by congregations, staff and others in the focus areas of worship, faith and witness.
- b. Develop programs for passionate worship, vibrant faith and bold witness.
- c. Conduct studies and surveys to help discern program needs (as appropriate).
- d. Create Resource Teams to correspond with needs and assist in locating resources needed to conduct programs.
- e. Evaluate programs upon their completion.

f. Review and forward an annual spending plan to the Leadership Team to be adopted by Annual Conference Assembly.

2. Meetings (Article VIII.D)

a. The assistant moderator chairs the meetings of the Ministry Development Team.

b. Sessions of the Ministry Development Team are open to observers.

c. A majority of voting members shall constitute a quorum.

d. Members of the Ministry Development Team may meet in executive session as needed.

e. The administrative secretary records the proceedings of the Ministry Development Team. (Article VIII.E.2)

3. The MDT is to be consulted on the following Annual Conference Assembly (ACA) planning activities: (Article V.C)

a. ACA sessions are planned and implemented by the Annual Conference Assembly Program Committee in consultation with the Leadership Team and Ministry Development Team.

b. Regular Annual Conference Assembly will be held within 60 days prior to the close of the fiscal year of Ohio Conference at a time and place determined by the Leadership Team in consultation with the Ministry Development Team.

c. Special Assembly meetings may be called by the Leadership Team in consultation with the Ministry Development Team after they provide 90 days notice to Conference churches. The notice shall specify the agenda and any action needed in this Special Assembly.

d. Hear and consider, throughout the year, the voices, in the discernment process, of all participants to the Conference Assemblies. (Article V.D)

**Other**

The Ministry Development Team is thereby directly accountable to Conference Assembly, and works in cooperation with the Leadership Team. (Article VIII.B)

MDT approves the following nominees recommended by the Gifts Discernment Ministry: Non-staff Leadership Team members, Standing Ministry chairpersons and non-staff Ministry Development Team members for Ministry Development Team approval and Conference Assembly action. (Article X.D.4.b.1)